



Colegio de San Juan de Letran
Dominican Avenue, Abucay, Bataan
Library and Media Services

RESEARCH GUIDE:

FUNDAMENTALS OF ACCOUNTANCY, BUSINESS AND MANAGEMENT

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RESEARCH GUIDES

FUNDAMENTALS OF ACCOUNTANCY, BUSINESS AND MANAGEMENT

I. SCOPE NOTE

A practice of reporting, classifying and recording on business transactions for a business.
accountingtools.com (Google)

II. SEARCH AIDS (BT: Broader Term, RT: Related Term, NT: Narrow Term)

BT:

- Accountancy
- Business
- Management

RT:

- Financial Statements
- Book of Accounts
- Charts of Accounts
- Accounting Information Systems
- Accounting for Manufacturing Business
- Accounting for Trading Business
- Accounting for Service Business
- Accounting Equation

NT:

- Accounting
- Bookkeeping
- Balance Sheet
- Liabilities
- Assets
- Debit and Credit
- Equity
- Capital
- Cash Flows
- Income and Expenses
- Income Statements

III. INFORMATION RESOURCES

A. LIBRARY RESOURCES

Note: For the appropriate access credentials, please contact the Letran Bataan Library

➤ E-BOOKS

- Merino, Donald N. (2010). Basic accounting and finance. 125-151,296. Rolla: American Society for Engineering Management (ASEM). Retrieved from <https://www.proquest.com/books/basic-accounting-finance/docview/1704369714/se-2?accountid=190548>
- Allen, M., House, B., & Rosenberg, C. (2009). Balance sheet approach/effects. 107-111 Princeton: Princeton University Press. Retrieved from <https://www.proquest.com/books/balance-sheet-approach-effects/docview/189251306/se-2?accountid=190548>
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- Armstrong, Michael A. (2007). PART 01: THE FUNDAMENTALS OF REWARD MANAGEMENT; chapter 02: The context of reward management (2nd ed. ed.) 19-30. London: Kogan Page Ltd. Retrieved from <https://www.proquest.com/books/part-01-fundamentals-reward-management-chapter-02/docview/251347991/se-2?accountid=190548>
- (2006). Different Kinds of Business and their Financial Characteristics. 231-248. Swindon: BCS Learning & Development Limited. Retrieved from <https://www.proquest.com/books/12-different-kinds-business-their-financial/docview/189252624/se-2?accountid=190548>
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- Fitzgerald, Ray. (2002). Part I: The purpose and content of financial statements chapter 02: The profit and loss account. 9-35. London: Kogan Page Ltd. Retrieved from <https://www.proquest.com/books/part-i-purpose-content-financial-statements/docview/251328753/se-2?accountid=190548>
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- Khedair, Jane; Anderson, Michael. Successful Business Plans: Get Brilliant Results Fast. 119-127. Richmond: Crimson Business Ltd, 2009. Proquest. <https://search.proquest.com/docview/633053445?accountid=190548>
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- Haneberg, Lisa. 10 Steps to Be a Successful Manager. 35-44. Alexandria: Association for Talent Development, 2007. Proquest. <https://search.proquest.com/docview/893909295?accountid=190548>
- Steffan, Belinda. Essential Management Accounting : How to Maximise Profit and Boost Financial Performance. London: Kogan Page Ltd, 2008. <https://search.proquest.com/docview/357135586?accountid=190548>

➤ E-JOURNALS

- The CPA Journal. <https://www.proquest.com/scholarly-journals/accountancy-comes-age/docview/212331591/se-2?accountid=190548>
- Accounting, Auditing & Accountability Journal. <https://www.proquest.com/scholarly-journals/professionalization-accountancy/docview/211304964/se-2?accountid=190548>
- Industry and Innovation. <http://dx.doi.org/10.1080/13662716.2020.1738915>
- American Journal of Family Law. <https://www.proquest.com/scholarly-journals/business-valuation-101-fundamentals-marital/docview/275094078/se-2?accountid=190548>
- Business Historical Society. <https://www.proquest.com/scholarly-journals/3-business-is-fundamental-dictum/docview/213363641/se-2?accountid=190548>
- Strategic Finance. <https://www.proquest.com/scholarly-journals/good-corporate-citizenship-is-fundamental/docview/229757468/se-2?accountid=190548>
- Innovations in Education and Teaching International. <https://www.proquest.com/scholarly-journals/integrating-discovery-based-laboratory-teach/docview/210676349/se-2?accountid=190548>
- International Journal of Organizational Innovation. <https://www.proquest.com/scholarly-journals/knowledge-management-exploring-fundamental-theory/docview/2251989474/se-2?accountid=190548>
- Journal of Small Business Management. <https://www.proquest.com/scholarly-journals/small-business-management-fundamentals/docview/210760920/se-2?accountid=190548>
- Review of Integrative Business and Economics Research. <https://search.proquest.com/docview/1636558520?accountid=190548>
- Computerworld. <http://search.ebscohost.com/login.aspx?direct=true&db=a9h&AN=2496438&site=ehost-live>
- Economic Perspectives. <http://search.ebscohost.com/login.aspx?direct=true&db=a9h&AN=35652667&site=ehost-live>

- Scholastic_Math. <http://search.ebscohost.com/login.aspx?direct=true&db=prh&AN=135552223&site=ehost-live>
- American Journal of Business Education. <https://eric.ed.gov/contentdelivery/servlet/ERICServlet?accno=EJ1056362>
- Contemporary_Management_Research. <https://doi.org/10.7903/cmr.1122>
- Management Accounting Quarterly. <https://search.proquest.com/docview/1349570839?accountid=190548>
- PR Newswire. <https://search.proquest.com/docview/2057428610?accountid=190548>

➤ E-THESES

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- Bennerson, Brigitte A. (2017). Accountants and accounting educators' perceptions of accounting Certifications/Accreditations and communication divides (Order No. 10639688). Available from ProQuest Central. (1984449765). Retrieved from <https://www.proquest.com/dissertations-theses/accountants-accounting-educators-perceptions/docview/1984449765/se-2?accountid=190548>
- Shen, Lulu. (2018). Labor market outcomes of restatements for corporate accountants (Order No. 10812876). Available from ProQuest Central. (2040029862). Retrieved from <https://www.proquest.com/dissertations-theses/labor-market-outcomes-restatements-corporate/docview/2040029862/se-2?accountid=190548>
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- Fu, Winnie Hsiao-wen. (1999). Small business modelling within the financial accounting conceptual framework. Available from ProQuest Central. <https://search.proquest.com/docview/304547550?accountid=190548>
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- Tyska, Claudia Ruth. (2000). Management's preferences for accounting standards. Available from ProQuest Central. <https://search.proquest.com/docview/304658614?accountid=190548>

B. OPEN ACCESS

➤ FREE E-BOOKS

- Machado, Carolina. (2016). MBA: Theory and Application of Business and Management Principles. Switzerland: Springer International Publishing. <https://www.pdfdrive.com/mba-theory-and-application-of-business-and-management-principles-e157947777.html>
- Grossmann, Wilfried. (2015). Fundamentals of Business Intelligence. New York: Springer. <https://www.pdfdrive.com/fundamentals-of-business-intelligence-e185372328.html>
- Blackwood, Neale. (2014). Advanced Excel Reporting for Management Accountants. New Jersey: John Wiley & Sons, Inc. <https://www.pdfdrive.com/advanced-excel-reporting-for-management-accountants-e177218910.html>
- Wild, John J. (2011). Fundamental Accounting Principles, 20th ed. New York: The McGraw-Hill Companies, Inc. <https://www.pdfdrive.com/fundamental-accounting-principles-20th-edition-e164079105.html>
- Griffin, Michael P. (2009). MBA Fundamentals: Accounting and Finance. New York: Kaplan Publishing. <https://www.pdfdrive.com/mba-fundamentals-accounting-and-finance-e175890891.html>

- Marshall, Peter. (2009). Mastering Bookkeeping: A Complete Guide to the Principles and Practice of Business Accounting. United Kingdom: How To Books. <https://www.pdfdrive.com/mastering-bookkeeping-a-complete-guide-to-the-principles-and-practice-of-business-accounting-e188111498.html>
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- Drury, Colin. (2001). Management Accounting for Business Decision. 2nd ed. London: Thomson Learning. <https://www.pdfdrive.com/management-accounting-forbusiness-decisions-d184940848.html>
- Grossmann, Wilfried. (2015). Fundamentals of Business Intelligence. London: Springer. <https://www.pdfdrive.com/fundamentals-of-business-intelligence-e185372328.html>

➤ FREE E-JOURNALS

- Critical Perspective on Accounting. <https://doi.org/10.1016/j.cpa.2018.04.002>
- Journal of World Business. <https://doi.org/10.1016/j.jwb.2017.10.004>
- Procedia- Social and Behavioral Sciences. <https://doi.org/10.1016/j.sbspro.2012.09.1169>
- Procedia Economics. [https://doi.org/10.1016/S2212-5671\(15\)00749-2](https://doi.org/10.1016/S2212-5671(15)00749-2)
- Procedia Manufacturing. <https://doi.org/10.1016/j.promfg.2017.02.035>
- Technological Forecasting and Social Change. <https://doi.org/10.1016/j.techfore.2021.120957>
- International Journal of Information Management. <https://doi.org/10.1016/j.ijinfomgt.2017.09.005>
- Journal of Accounting Business and Management (JABM). <https://doi.org/10.31966/jabminternational.v27i1.558>
- Procedia Marketing. <https://doi.org/10.1016/j.promfg.2017.02.035>
- Journal of International Management.
- Journal of Empirical Finance. <https://doi.org/10.1016/j.jempfin.2017.05.005>
- Journal of Economics Finance and administrative Science. [https://doi.org/10.1016/S2077-1886\(13\)70024-6](https://doi.org/10.1016/S2077-1886(13)70024-6)

➤ FREE E-THESES

- Liu, Jucun. (2020). A System Perspective on Business Models. (Thesis). Purdue University. Retrieved from <http://hdl.handle.net/10.25394/pgs.12118197.v1>

- Holley, Brandi. (2020). Maurice E. Peloubet: A Life Of Impact On Accountancy And Society. (Doctoral Dissertation). University of Mississippi. Retrieved from <https://egrove.olemiss.edu/etd/1818>
- Dormer, A. (2020). An Application of Business Rule Optimisation. (Thesis). Monash University. Retrieved from <http://hdl.handle.net/10.26180/5f445d812b9f8>
- Mohamed, S. G. A. (2020). Lean management and management accounting system : an actor-network conceptualisation. (Doctoral Dissertation). University of Leicester. Retrieved from <https://doi.org/10.25392/leicester.data.12689369.v1> ; <https://ethos.bl.uk/OrderDetails.do?uin=uk.bl.ethos.811496>
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- Tuahir-Deen, Z. (2019). The Role of Public Sector Accountants in the Adoption of New Public Management Reforms in Public Sector Accountancy. (Masters Thesis). University of Ghana. Retrieved from <http://ugspace.ug.edu.gh/handle/123456789/32842>
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- Stanley, Trevor A. (2010). Bridging the gap between tertiary education and work: a model of situated learning in accountancy. (Thesis). Queensland University of Technology. Retrieved from <https://eprints.qut.edu.au/38652/>
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- Abugalia, Muftah. (2011).The Influence of Business Environment on the Effectiveness of Management Accounting Practices: Evidence from Libyan Companies. (Doctoral Dissertation). University of Huddersfield. Retrieved from http://eprints.hud.ac.uk/id/eprint/17509/1/Muftah_Abugalia_-_Final_Thesis.pdf
- Weir, Kenneth Hugh. (2014). Management accounting and value creation. (Doctoral Dissertation). Heriot-Watt University. <http://hdl.handle.net/10399/2870>

C. PROFESSIONAL ORAGANIZATIONS

- American Accounting Association. <https://aaahq.org/>
- National Society of Accountants. <https://www.nsacct.org/home>
- Institutes of Management Accountants. <https://www.imanet.org/?ssopc=1>
- Association of Chartered Certified Accountants. <https://www.accaglobal.com/gb/en.html>
- Chartered Institutes of Management Accountants. <https://www.cimaglobal.com/>
- Institute of Public Accountants. <https://www.publicaccountants.org.au/>

- Corporate Finance Institutes. <https://www.cfainstitute.org/>
- The Institute Internal Auditors. <https://na.theiia.org/Pages/IIAHome.aspx>
- American Association of Finance & Accounting. <https://aafa.com/>
- The Association of Accountants and Financial Professionals & Business. <https://www.imanet.org/?ssopc=1>
- The American Finance Association. <https://afajof.org/>
- National Association of Black Accountants. <https://www.nabainc.org/>

D. OTHER RELATED WEB PORTALS

- Accounting.com. <https://www.accounting.com/resources/students/>
- Accounting Coach. <https://www.accountingcoach.com/>
- Small Business BC. <https://smallbusinessbc.ca/article/understanding-basics-business/>
- Pressbooks. <https://ecampusontario.pressbooks.pub/businessfuncdn/chapter/foundations-of-business/>
- Business Daily News. <https://www.businessnewsdaily.com/10618-resources-learning-management-skills.html>
- Management Free Library. <https://managementhelp.org/>
- Red Evolution. <https://www.redevolution.com/site-management>
- Tutorials Point. https://www.tutorialspoint.com/accounting_basics/index.htm
- Guru 99. <https://www.guru99.com/accounting.html>
- Study. https://study.com/articles/List_of_Free_Online_Accountancy_Tutorials_and_Courses.html
- The Balance of Small Business. <https://www.thebalancesmb.com/bookkeeping-101-a-beginningtutorial-392961>
- Lynda. <https://www.lynda.com/Accounting-training-tutorials/30-0.html>

E. RELATED RESEARCH GUIDES

- Sheridan College Library. <https://sheridancollege.libguides.com/accounting>
- Northwestern Libraries. <https://libguides.northwestern.edu/accounting>
- BYU Libraries. <https://guides.lib.byu.edu/business/guides>
- Rutgers University Libraries. <https://libguides.rutgers.edu/business>
- ACC Library. <https://researchguides.austincc.edu/management>
- The University of Akron. https://libguides.uakron.edu/business_management
- Dalhousie University Libraries. <https://dal.ca.libguides.com/management>
- Bond University Library. <https://bond.libguides.com/accounting>
- National College of Ireland. <https://libguides.ncirl.ie/accounting>
- Yale University Library. <https://guides.library.yale.edu/business>
- UND Libraries. <https://libguides.und.edu/accountancy>
- Library of Congress. <https://guides.loc.gov/business-management>

IV. TUTORIALS

- Wisdom Job.com. <https://www.wisdomjobs.com/e-university/principles-of-management-tutorial-293.htm>
- Slide Share. <https://www.slideshare.net/FarhadKhan11/lecture-chapter-1-44978549>
- The Balance Small Business. <https://www.thebalancesmb.com/bookkeeping-101-a-beginning-tutorial-392961>
- Learn That. <http://learnthat.com/learn/business/small-business/>
- Keynote Support. <https://www.keynotesupport.com/menu-accounting.shtml>
- Accounting Coach. <https://www.accountingcoach.com/accounting-basics/explanation>
- Management 3.0 Leadership Training for Managers. <https://management30.com/>
- Tutorials Point. https://www.tutorialspoint.com/accounting_basics/index.htm
- Accounting Coach. <https://www.accountingcoach.com/>
- Stu Docu. <https://www.studocu.com/en-ca/document/st-francis-xavier-university/accountancybusiness-and-management/other/accountancy-business-and-management-2/3064491/view>
- BTS Business Plan. <https://www.btsbusinessplan.com/finance-other-tutorials/>
- Udemy. <https://www.udemy.com/topic/accounting/free/>

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